Contractors Resources Site Map

County Level Data

- **Data Summaries**
  - ♦ County Profile 2002
  - ♦ County Fact Sheet
- **Adult Telephone Survey**
  - ♦ Adult Telephone Survey 2001
- **Youth Telephone Survey**
  - ♦ Regional Youth Telephone Survey 2001
    - ▪ ESD ---
- **School Based Youth Survey**
  - ♦ Fall 2000 Participation Report
    - ▪ County Sample (Not available for all counties)
  - ♦ Fall 2000 Survey Bar Graphs
  - ♦ Fall 2000 Survey Results
    - ▪ 6th Grade | 8th Grade | 10th Grade | 12th Grade
  - ♦ 2001 Healthy Youth Survey Results (for counties that participated)
  - ♦ Fall 2002 Healthy Youth Survey Results
    - ▪ Fall 2002 Healthy Youth Bar Graphs
      - • Notes for Selected County Bar Graphs
- **Cessation Resources**
  - ♦ Quit Line Calls (Graph) – Updated Quarterly
  - ♦ Quit Line Data Summary (Spreadsheet) – Updated Quarterly
  - ♦ County Cessation Resources
- **Public Awareness and Education Tracking**
- **Policy Resources**
  - ♦ Youth Access
    - ▪ 2002 Tobacco Retailer File
    - ▪ Synar Compliance Check History
  - ♦ Smokefree Restaurants
  - ♦ Industry Sampling
    - ▪ Sampling Events – 2002
  - ♦ Model Policies
    - ▪ TBD
- **Demographic Summaries**
  - ♦ Census Tracts
    - ▪ County/Census Tract Boundary Map
    - ▪ Education Level by Race Category by County/Census Tract Geography
    - ▪ Income by County/Census Tract Geography
  - ♦ Race/Ethnicity Data Table
    - ▪ ESD ---
  - ♦ Population Maps
    - ▪ ESD ---
      - • American Indian Non-Hispanic
      - • Asian/Pacific Islander Non-Hispanic

- Black Non-Hispanic
- Hispanic Any Race
- People of Color
- White Non-Hispanic
- **Geographic Maps**
  - ♦ School District Maps
- **External Links**
  - ♦ County Web Page
  - ♦ ESD Web Page
  - ♦ RDA County Profiles

Washington State Data

- **Data Summaries**
- **Adult Telephone Survey**
- **Youth Telephone Survey**
  - ♦ Regional Youth Telephone Survey 2001
    - ▪ Statewide
- **School Based Youth Survey**
  - ♦ Fall 2000 Participation Report
  - ♦ Youth Who Have Used Smokeless Tobacco at Least Once in the Past 30 Days - 2000
    - ▪ 6th Grade | 8th Grade | 10th Grade | 12th Grade
  - ♦ Youth Who Have Smoked Cigarettes at Least Once in the Past 30 Days - 2000
    - ▪ 6th Grade | 8th Grade | 10th Grade | 12th Grade
  - ♦ Youth at Risk for Tobacco Use (Currently Use or Vulnerable to Use) - 2000
    - ▪ 6th Grade | 8th Grade | 10th Grade | 12th Grade
- **Cessation Resources**
  - ♦ Washington State Quit Line Data Summary (Demographics) – Updated Monthly
  - ♦ Quit Line Data Summary – Valid Calls (Graphs) - Updated Monthly
  - ♦ Quit Line Data Summary – Valid Calls (Table) - Updated Monthly
- **Public Awareness and Education Tracking**
- **Policy Resources**
- **Demographic Summaries**
  - ♦ Washington State Registered Voters by County
- **Geographic Maps**
  - ♦ **DOH Contract Managers County Distribution Map** - Color version
  - ♦ **DOH Contract Managers County Distribution Map** - Black and white version
  - ♦ **ESD and County Boundary Map** - Map of Washington State that shows the locations of the ESDs and Counties.
  - ♦ **ESD, Tribe, & County Contractors Map** - Map of Washington state that shows the locations of the Tribes, ESDs and Counties.
- **External Links**
  - ♦ **RDA County/State Profiles -** Link to DSHS Risk and Protection Profile for Substance Abuse Prevention for Washington State and its Counties.

Special Populations

- ♦ **Age/Gender**
  - **Quarterly Quit Line Data Summary** – Callers under 18, Callers 18 - 24
  - **Quarterly Quit Line Graphs** – Callers under 18, Callers 18 - 24
- ♦ **Income/Education**
  - **Quarterly Quit Line Data Summary** – Medicaid Clients, Uninsured Clients
  - **Quarterly Quit Line Graphs** – Medicaid Clients, Uninsured Clients
  - **Free & Reduced School Lunch Program**
- ♦ **Race/Ethnicity**
  ## African American
  - 2000 School Based Youth Survey
  - Quarterly Quit Line Data
  - Quarterly Quit Line Graphs
  ## American Indian
  - 2000 School Based Youth Survey
  - Quarterly Quit Line Data
  - Quarterly Quit Line Graphs
  ## Asian/Pacific Islander
  - 2000 School Based Youth Survey
  - Quarterly Quit Line Data
  - Quarterly Quit Line Graphs
  - **Hispanic**
    - 2000 School Based Youth Survey
    - Quarterly Quit Line Data – Hispanic, Clients counseled in Spanish
    - Quarterly Quit Line Graphs – Hispanic, Clients counseled in Spanish
- ♦ **Urban/Rural**

Assessment & Evaluation

- **Program Planning** - Planning for success outcomes based program planning.
  - ♦ **2002 Joint Conference on Health** - PowerPoint presentations from the October 2002 Joint Health Conference in Wenatchee.
    - CATALYST Presentation
    - Describing Health Disparities
    - Program Effectiveness "Finally Getting to Outcomes"
    - Effectiveness of the Washington State Quit Line
  - ♦ **National Tobacco Control Conference** - PowerPoint presentations from the November 2002 National Tobacco Conference in San Francisco, Ca.
    - Data Warehousing
    - CATALYST
  - ♦ **Outcome-based Planning Summary** - Overview of logic models and program related components.
  - ♦ **Evaluation Updates Presentation** - PowerPoint presentation from 09/01 regional meetings.
- **Evaluation Liaison Role** - A brief description of the role of the evaluation coordinator for each tobacco contract.
- **Catalyst Web Based Reporting**
  - ♦ **CATALYST Training Materials & Technical Documentation** - Includes complete manual, one page "How to" Guides, Answers to FAQs, and technical reference documentation.
    - **CATALYST Manual**
      - User Support Documentation
    - **"How to" Guides**
      - Contract Management

- o How to Update Contact Information in CATALYST
- o How to Enter Your Workplan in CATALYST
- o How to Report on Outputs/Events in CATALYST
- Activity Evaluation
  - o How to Enter Survey and Tracking Data in CATALYST
- **CATALYST Technical Documents**
  - Frequently Asked Questions (FAQs)
  - Target Audience Reference Document
- **New User Support**
  - New User Guide
- **Archived Training Materials**
  - Phase I Training

♦ **Generating Reports in CATALYST**
- Statewide Activity Summaries (Formatted using Excel)
  - State Fiscal Year 03-04
    - o Community
    - o ESD
    - o Tribal
  - State Fiscal Year 02-03
    - o Community
    - o ESD
  - Subcontractor Activity Summary Report Formatted using Excel
    - o FY 02-03
      - ▪ ESD
- **Tips for generating reports in CATALYST**

♦ **Statewide Standardized Evaluation Tools** - Copies of the evaluation tools in CATALYST.
- **Pre/Post Tools**
  - Adult Cessation Pre Program Survey
  - Adult Cessation Post Program Survey
  - Youth Cessation Pre Program Survey
  - Youth Cessation Post Program Survey
  - Youth Diversion Pre Program Survey
  - Youth Diversion Post Program Survey
  - Youth Tobacco Education Pre Program Survey
  - Youth Tobacco Education Post Program Survey
  - TATU Evaluation Overview
    - o TATU Pre Program Survey - Control
    - o TATU Post Program Survey - Control
    - o TATU Pre Program Survey - Intervention
    - o TATU Post Program Survey - Intervention
    - o TATU Classroom Coordinator Evaluation
    - o TATU Presentation Evaluation
    - o TATU Training Workshop Evaluation
- **Tracking Tools**
  - Community Contractors Capacity Assessment
  - School Policy Improvement Tracking Tool
  - Compliance Check Tracking Tool
  - Requests for Information Tracking Tool
  - Local News Stories Media Tracking Tool
  - Operation Storefront Retailer Tracking Tool

- Smokefree Restaurant Tracking Tool
- Tobacco Industry Activities Tracking Tool
- General Training Evaluation Tool
- Smokefree Community Policies Tracking Tool
  - **Other Tools (Not available in CATALYST)**
    - Classroom Roster
    - Youth Coalition Activity Report Form
  - **Special Projects Tools**
    - Okanogan Environmental Health Tobacco Survey
    - Tobacco Users in Kittitas County
- ♦ **CATALYST Website Map and Reporting Guidelines**
- ♦ **List-serv instructions** - Instruction for signing up or posting to the CATALYST list-serv.
- ♦ **Output Recording Form -** Use this form to capture information for reporting Outputs in CATALYST. This is a great form to use if you are working with sub-contractors. The fields on the form match the Output fields in CATALYST.
- ♦ **CATALYST Bug/Enhancement Reporting Form -** Use to document technical problems with CATALYST or to propose enhancements to the system (available in Word and Adobe 5.0).

Workplans

- **Guide to Entering your 03-04 Workplan**
  - ♦ **Completed Workplan -** used when entering your 03-04 Workplan, (also available in "Guide to entering your 03-04 Workplan").
- **SFY 03-04 Community/ESD Workplan Workbook** (Draft)
- **SFY 03-04 Tribal Workplan Workbook** (Draft)
- **Supporting Materials**
  - ♦ **Fiscal Year 03-04**
    - **General**
      - TPCP Information Sheet
    - **Community**
      - Community Workplan Budget – SFY 03-04
    - **ESD**
      - ESD Workplan Budget – SFY 03-04
    - **Tribal**
      - Tribal Workplan Budget – SFY 03-04
  - ♦ **Fiscal Year 02-03**
    - **General**
      - TPCP Information Sheet
    - **ESD**
      - Curriculum Guidance
      - ESD Workplan Budget – SFY 02-03
      - SFY 02-03 School District Activity Tracking Form
      - SFY 02-03 School District Workplan Summary
    - **Community**
      - Collaboration Worksheet
      - County Workplan Budget – SFY 02-03
    - **Tribal**
      - Instructions for Tribal Workplan Entry
      - Tribal Capacity Planning Sheet
      - Tribal Prevention Planning Sheet

- Tribal Cessation Planning Sheet
- Tribal SHS Planning Sheet

Reports & Publication
- **Quit Line Evaluation Fact Sheet**

Statewide Contractors Meeting
- **2003 Annual Conference: Success through Partnerships**
  - **Presentations**
  - **Posters**
- **2002 Annual Statewide Meeting**
  - **Posters and Abstracts**

Survey Information
- **Adult Telephone Surveys**
- **School Based Youth Surveys**
  - **Past, Present, & Future of School-Based Youth Surveys in Washington State** - October 2001 - PowerPoint presentation.
  - **2000 WSSAHB (Washington State Survey of Adolescent Health Behaviors)** – Survey copy.
  - **2000 TABS (Tobacco Related Adolescent Health Behaviors)** - Survey copy.

Other Resources
- **Links to Outside Sites**
  - **Tobacco Prevention Resource Center**
  - **Washington State Department of Financial Management**
  - **DSHS Risk and Protective Profiles**
- **SHS Community Assistance Project (SHSCAP)** – Secondhand Smoke comprehensive plan.
- **Compliance Check Protocol -** Washington State's standards for conducting compliance checks
- **Media Campaign Ad Placement** - See when and where our media campaign ads are running in your county or find out where our billboards are placed.
- **Implementation Advisory Committee (IAC) -** Includes IAC application form, overview, member contact list, meeting protocols, and the meeting notes.
- **Tobacco Prevention Resource Guide** - A teen resource guide from the Youth Empowerment Program.